

# DIRECTORATE GENERAL OF INCOME TAX (SYSTEMS)

ARA Centre, Ground Floor, E-2, Jhandewalan Extension,  
New Delhi-110055

CH-01 00272

Ref.: NF-OL/RCHS02189F/Q3'07

SAHIBGANJ MUNICIPALITY  
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JHARKHAND 816109

Date: 14-02-2008

Dear Sir,

**Sub.: Non filing of e-TDS/e-TCS statement under your valid TAN RCHS02189F**

1. Under the Income-tax Act, quarterly returns (statements) of Tax Deducted at Source (TDS) are to be furnished in cases where tax is deducted on or after 1<sup>st</sup> April, 2005. Examination of records show that under the TAN mentioned above, you have deposited TDS for the financial year 2007-08 (Q3), but you have not filed the corresponding Quarterly Statement as required under the Income-tax Act.
2. In this regard, please note that-
  - (i) Relevant quarterly return is required to be filed in electronic media with the nearest TIN Facilitation Centre (TIN FC) of the National Securities Depository Limited (NSDL). If you have already filed the TDS return, a copy of the corresponding provisional receipt should be sent along with the response slip to **National Securities Depository Limited, 1<sup>st</sup> Floor, Times Tower, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai 400 013**. Late filing of the TDS returns attracts penalty under section 272A(2)(k) of the Income-tax Act of Rs. 100/- for each day of default.
  - (ii) Under section 139A (5B) of the Income-tax Act, you are also required to quote Permanent Account Number (PAN) of all deductees in your TDS return. Also note that, in case of non-compliance of section 139A, a penalty of Rs. 10,000/- can be levied under section 272B.
  - (iii) Please ensure that you use the same TAN for paying TDS and filing TDS returns. Also, use the same TAN consistently for all your TDS related transactions.
  - (iv) Before filing the TDS return, use the "Challan Status Inquiry" at [www.tin-nsdl.com](http://www.tin-nsdl.com) to check the details of TDS payments made by you and fill the correct details in your TDS return.
  - (v) You can verify the status of TDS return filed by you by using the "Quarterly Statement Status" facility at [www.tin-nsdl.com](http://www.tin-nsdl.com).

3. For all further details-

- a. visit our websites [www.incometaxindia.gov.in](http://www.incometaxindia.gov.in) and [www.tin-nsdl.com](http://www.tin-nsdl.com);
- b. send e-mail at [tin\\_returns@nsdl.co.in](mailto:tin_returns@nsdl.co.in);
- c. contact the TIN Call centre at 022-24994650.



Yours faithfully,

(Samir Mukhopadhyay)  
Director of Income Tax (Systems) II  
For the e-Filing Administrator

You are advised to quote the Reference No. 'NF-OL/RCHS02189F/Q3'07' in all your correspondence with NSDL regarding this letter.

To, NSDL, 1st Floor, Times Tower, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai 400 013

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Name of TAN:

- Statement(s) filed with "TAN RCHS02189F" & copy of Provisional Receipt(s) attached  
 Statement(s) filed under another TAN (copy of Provisional Receipt(s) attached)  
 Statement(s) not filed in electronic form (select reason for non-filing)
- No Deduction       Business Closed       Amalgamation / Merger       Filed by Head Office / Centrally  
 Non-corporate/Non-Govt. & filed paper statements       Corporate/Govt. & filed paper statement

Remarks:

Multiple TANs allotted: I surrender the following TAN(s) not in use:

TAN  
Date

TAN:  
Place:

TAN:

TAN:

(Sd/- of person responsible for deduction)